

Steeplechase Homeowners Association Board Meeting Minutes
Meeting started 7 p.m., ended 9 p.m., Sunday, May 20, 2018

Action Items

- All: Calendar next Board meeting: Sunday, June 24, 7 p.m., place to be determined
- Mike: Provide updated neighborhood contact list showing name, address, and phone number. List to be included in packet for new neighbors and for Board/neighbor meetings.
- Mike will prepare and send all neighbors on the unpaid dues list a letter asking for payment, and the letter will list all Board members with their contact information. The letter will state that payment is past due and payment is expected within 30 days.
 - It was decided that all for 2018 will pay \$100 as billed in early 2018.
- Mike: Responsible for paying bills
 - All 3 insurance bills to be paid soon.
- Mike will check the post office box regularly
 - Karen will have a backup key and check p.o. box if Mike unavailable.
- Mike and Karen: To keep all items of record up to date and accurate.
- Neil: Will try to access the www.thesteepchasehoa.com Website and act as administrator
- Neil: Prepare a welcome packet for new neighbors
 - This same packet could be used by Board members if we do a walkabout to talk face-to-face with all neighbors.
 - 152 packets would be required
 - Include up-to-date neighborhood contact list showing name, address, and phone number in the packets (Mike to provide)
 - Mary Beth Reed will continue delivering welcome packets to new neighbors.
- Karen: Ask neighbors if interested in leading a committee for the 2019 Garage Sale
 - Sale to be in June, for 2 days only on a Friday and Saturday.
 - Board agreed to paying for ads, new signs if needed, and other reasonable expenses to ensure success of the sale.
- Karen: Ask neighbors if willing to chair a committee for the Ladies Tea. Send suggestion to other new neighbors to serve on the committee.
 - Board will pay for reasonable expenses
 - A Derby Tea in the spring will be suggested
- Marty: Coordinate a committee to have a neighborhood picnic.
 - Picnic should be planned for a weekend in August
 - Board will pay for reasonable expenses
- Chuck: Secure donated or prices on luminaire candles
 - Candles to be delivered Friday, November 16
 - 8 candles for a single lot, 16 candles for a corner lot
 - Karen will help Chuck deliver to neighbors

- Terry: Set up a committee of neighborhood lawyers to help Board with legal questions regarding collection of dues, quorum questions, and any other issues that come up.
 - Is a quorum needed at a public meeting to roll back dues to \$50?
 - Is a property lien in order for nonpayment of dues?
- Terry: Will monitor www.mail.com
- Terry: Speak with Mary Ann Ervin, director at Mulberry Gardens, regarding front-entry landscaping; Ms. Ervin had heard that Mulberry was committed to handling it but has not done so.
- Terry and Denny: Speak with mayor regarding:
 - Trees in the entryway being a safety issue; they are too big.
 - Street repairs and crack sealing, especially at the front of the allotment
 - City's need for the 2 parcels owned by Steeplechase HOA
 - Recovering assessment paid for our light poles and street signs.

Discussion Topics for Future Meeting:

All felt a face-to-face meeting or telephone conversation with all neighbors by a Board member is better than an electronic survey.

All felt dues should be mandatory; \$100 for 2018. Review of budget needed before decision is made to push dues back to \$50.

Denny and Chuck discussed having a dinner or cocktail party for all volunteers who head committees and go out of their way to help the neighborhood. Possibly award these people with a plaque, and/or a bouquet, and thank them publicly for their work.